

**San Diego Chapter  
International Cost Estimating and Analysis Association (ICEAA)**

**CONSTITUTION**

**ARTICLE I: NAME**

Section A: The name of this organization is THE SAN DIEGO CHAPTER OF THE INTERNATIONAL COST ESTIMATING AND ANALYSIS ASSOCIATIONS and its abbreviated name is SAN DIEGO CHAPTER, ICEAA.

**ARTICLE II: PRINCIPAL OFFICE**

Section A: A Principal Office of this Chapter, if determined necessary, shall be at a place determined by the Chapter Board of Directors and will always be located within the Boundaries of the Chapter.

Section B: The Boundaries of the Chapter shall be defined by the Board of Directors of the International Cost Estimating and Analysis Association and may be redefined by said Board from time to time.

Section C: The Chapter Board of Directors may relocate the Principal Office as may be most expedient for the operation of the Chapter provided that the Chapter Secretary shall immediately notify the Secretary of the International Cost Estimating and Analysis Association of such relocation in writing.

**ARTICLE III: FISCAL YEAR**

Section A: The Fiscal Year of this Chapter shall be from 1 July (of each year) through 30 June of each (succeeding) year.

**ARTICLE IV: PURPOSES**

The San Diego Chapter of ICEAA strives to achieve excellence in providing services in the Training, Professionalism, and Opportunity categories for their members.

Section A: To promote and enhance the profession of cost estimating and analysis.

Section B: To foster the professional growth of its members in cost estimating, cost analysis, and allied fields.

Section C: To enhance the understanding and appreciation of cost estimating and analysis and allied fields throughout the general population.

Section D: To provide educational opportunities in cost estimating and analysis and allied fields.

Section E: To promote standards in the terminology, conduct and application of cost estimating and analysis.

Section E: To develop means to achieve and measure established standards.

Section G: To recognize achievement through an appropriate program of recognition and certification.

Section H: To provide forums and media through which experiences with the principles and techniques of cost estimating and analysis may be reported, discussed and published in furtherance of the public interest.

Section I: To foster, promote and conduct research in cost estimating and analysis.

Section J: To foster and promote standards of proficiency and ethics.

Section K: To cooperate with other organizations and individuals, having common or related purposes, in furtherance of the public interest.

## **ARTICLE V: CONSTRAINTS**

Section A: No assets or funds of this Chapter shall inure to the benefit of, or be distributed to its members, officers, directors, or other private persons, except that the Chapter is authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its Purposes set forth in this Constitution.

Section B: No substantial part of the activities of this Chapter shall be spent on influencing legislation or developing, preparing, or disseminating propaganda, or participating in or intervening in (including the publication or distribution of statements or literature) any political campaign on behalf of any candidate for public office, except that the Chapter may take a position on or make statements concerning professional standards, ethics, proficiency, research or other subjects directly related to its Purposes.

Section C: Notwithstanding any other provisions of this Constitution, this Chapter shall not conduct any activities not permitted

1. to an organization exempt from Federal income tax under Section 501(c)(6) of the Internal Revenue Code of 1954 (or corresponding provisions of any future United States Internal Revenue Law).
2. to an organization to which contributions are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or corresponding provisions of any future United States Internal Revenue Law).

Section D: This Chapter is a part of the ICEAA and conducts all its activities in accordance with the Constitution, By-Laws, rules, regulations and direction of the ICEAA. The provisions of this Constitution shall, at all times, be in harmony with the Constitution of the International Cost Estimating and Analysis Association.

## **ARTICLE VI: MEMBERSHIP**

Section A: The membership categories shall consist of Members and Student Members.

Section B: A Member of this Chapter shall be an individual who is a member in good standing of the International Cost Estimating and Analysis Association.

Section C: A Student Member of this Chapter shall be an individual who is a Student Member in good standing of the International Cost Estimating and Analysis Association and has voluntarily expressed, by word or action, a desire to be a Student Member of this Chapter.

Section D: The qualifications for membership in any category shall be identical to the membership qualifications of the International Cost Estimating and Analysis Association.

Section E: A Member has the privilege of holding elective office, voting for Officers and Directors, petitioning for and voting on changes to the Constitution and By-Laws, and nominating candidates for office.

Section F: A Student Member has no voting privileges, cannot nominate candidates for or hold elective office, and cannot petition for changes to the Constitution and By-Laws.

## **ARTICLE VII: OFFICERS AND DIRECTORS**

Section A: The Officers and Directors of this Chapter shall be a President, a Vice President, a Secretary, a Treasurer, a Program Chair, and such number of Directors as the Board of Directors shall, from time to time, deem appropriate.

Section B: A person shall not concurrently hold more than one Chapter office or directorship.

Section C: The term of office for all Officers and Directors shall be 2 years beginning on 1 July.

Section D: The term of each officer will be limited to two (2) consecutive terms in the same office.

Section E: Each Officer and Director must be a Member in good standing of the International Cost Estimating and Analysis Association.

Section F: If the Office of President becomes vacant, the Vice President shall become President for the remainder of the vacated term.

Section G: If the Office of Vice President, Secretary, Treasurer, Program Chair, or Director becomes vacant, the vacant office shall be filled by appointment by the President, with the approval of a majority of the members of the Chapter Board of Directors, for the remainder of the term of the vacated office.

Section H: Nomination of all Officers and Directors shall be made as prescribed in the By-Laws.

Section I: Election of Officers and Directors shall be by ballot as prescribed in the By-Laws.

## **ARTICLE VIII: BOARD OF DIRECTORS**

Section A: The governing body of the Chapter shall be a Board of Directors in which the government and management of the Chapter is vested, except as otherwise provided for in the Constitution and By-Laws.

Section B: The Board of Directors shall consist of the Officers, Directors and the Immediate Past President.

Section C: A quorum of the Board of Directors shall consist of a majority of the Board of Directors, excluding vacancies.

Section D: The Board of Directors shall be empowered to employ individuals to perform such duties as the Board may direct within the powers vested in the Board by the Constitution and By-Laws.

## **ARTICLE IX: COMMITTEES**

Section A: Committees, composed of Chapter members in good standing, may be established by the Board of Directors, as prescribed in the By-Laws.

Section B: The Committees of the Chapter shall consist of those committees deemed necessary by the Board of Directors to manage the affairs and pursue the Purposes of the Chapter.

## **ARTICLE X: RECORDS**

Section A: A roll of members shall be accepted from the International Cost Estimating and Analysis Association and shall be maintained with such information as may be specified by the International Cost Estimating and Analysis Association. Any changes to the information contained on the membership roll received from any source other than the International Cost Estimating and Analysis Association shall be reported to said Association as soon as practicable. As a practical solution for members who once belonged to the Rocky Mountain Chapter, which is now inactive, an invitation will be sent advertising business meetings and an opportunity to transfer membership will be offered.

Section B: A complete accounting shall be kept of all monies received and expended by the Chapter. These financial records shall be annually audited by a person (or persons) who is (are) qualified to perform this audit according to generally accepted accounting principles. The results of the audit shall be reported to the membership and to the International Cost Estimating and Analysis Association as soon as practicable. (See Article X, Section 5 of the By-Laws)

## **ARTICLE XI: AMENDMENTS AND DISSOLUTION**

Section A: The Constitution and By-Laws may be amended by letter ballot following the procedures as prescribed in the By-Laws.

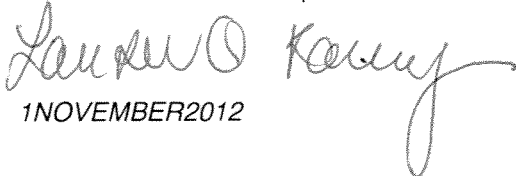
Section B: An affirmative vote of the majority of the valid votes cast shall be required for adoption of an amendment to the Constitution.

Section C: An affirmative vote of a majority of the valid votes cast shall be required for adoption of an amendment to the By-laws.

Section D: If the Chapter is dissolved or becomes inactive for any reason, its assets shall be distributed as prescribed in the By-laws.

## **CERTIFICATE OF ACCEPTANCE AND IMPLEMENTATION**

I, *Lauren Ramirez*, President of the San Diego Chapter of the International Cost Estimating and Analysis Association, do hereby affirm that this Constitution was accepted and approved by a majority of the existing members of said Chapter and that this Constitution has been implemented and is now the sole Constitution of said Chapter.

  
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